



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
May 3, 2018
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on May 3, 2018, in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Vice President and Secretary
Kurt Knauss, Member
Samuel I. Moorhead, Member

Governing Board Members Absent:

Jennifer White, Member

Staff Present:

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L. Q. Harris, Software Support Specialist, Billy Hoffman, Payson Campus Security, Derryl Meeks, GCC Maintenance Supervisor, Dan Melvin, GPC Campus Security, Mike Pastor, RTC Director, Andrea Renon, District Records and Registration Supervisor, Charles Shire, Gila County Attorney's Office and Chastity VanBuskirk, Administrative Assistant.

OTHER GUESTS: No guests

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called to order the Governing Board meeting Work Session of the Gila County Community College District at 9:00 a.m. on May 3, 2018. President Spehar called roll and stated that Member White was absent when roll was called. Member Moorhead led the Pledge of Allegiance. There were no guests at Gila Pueblo Campus or Payson Campus.

2. Discussion

A. Truth in Taxation Hearing on the proposed 2018-2019 Budget/Information/Discussion

President Spehar informed the Board that the Truth in Taxation Hearing will be convened as we will adjourn the Work Session Meeting and convene the Truth in Taxation Meeting at 9:30 a.m. President Spehar stated that the Truth in taxation hearing Notice of Tax Increase is included in the Board packet and was published in the Arizona Silver Belt on April 18th and 25th and in the Payson Roundup on April 20th and 27th. President asked if there were any questions on the Truth in Taxation Hearing. There was no response. (Copies attached and made a part of the official minutes.)

B. Public Hearing on the 2018-2019 Budget/Information/Discussion

President Spehar stated that the next issue to be considered and it will be on the agenda with the Truth in Taxation Hearing, is the public hearing for the 2018-2019 Budget. President stated that the Budget is in the Board packet and has been reviewed twice and is presented on the forms that will be submitted to the Auditor General's office if the Board approves. (Copies attached and made a part of the official minutes.)

President Spehar informed that when the Board reconvenes after holding the two hearings related to Truth in Taxation and the 2018-2019 Budget, the work Session will reconvene at Item 2. C. and discuss consideration of the 2% property tax levy, adoption of the budget, and all items will be deferred to the Regular meeting.

President Spehar stated that there was time before the Board had to recess and go into the Truth in Taxation and Budget hearing so he directed the Board to Item 3. Reports

Work Session Reconvened at Item 2.C. at 9:39 a.m.

C. Consider a 2% increase in property tax levy plus new construction/Information/Discussion

President Spehar asked Senior Dean Cullen to inform the Board on this item. Senior Dean Cullen informed that this increase is allowable by law at 2% and amounts to \$92,000. It is designed by our lawmakers to keep pace with inflation and the cost of doing business. President Spehar asked about new construction and Senior Dean Cullen said he thought it was about \$120,000. Discussion of the 2% increase in property tax levy and adoption of the Budget will be deferred to the Regular Session meeting. (Copies attached and made a part of the official minutes.)

D. Consider adoption of the 2018-2019 Budget/Information/Discussion

President Spehar informed the Board that consideration of the adoption of the 2018-2019 Budget will take place during the Regular Session meeting. He stated that it was in the packet and has been reviewed three times. President asked if there were any questions or comments; there was no response.

E. Upgrade to the communications systems for Globe and Payson Campuses/Information/Discussion

Senior Dean Cullen informed the Board that a committee of five did a side by side analysis of two different systems of which one was radio and the other was a computer based system. The committee traveled to the valley to see the computer based system. Senior Dean Cullen asked the security officers from Globe and Payson, who were on the committee, to provide pros and cons of the systems for the Board. The officers provided a wealth of information and the final outcome was that the computer system was really the best choice for everyday usage. Many questions were asked, cost was questioned and much discussion followed. President Spehar requested that a couple of charging units and hand-held units be added.

F. Agreement with the Arizona Department of Corrections/Information/Discussion

Senior Dean Cullen informed that he received an email informing him that the contract would be sent directly to President Spehar as soon as it is ready. This will reinstate the program that we had with ADOC last year. This contract is for \$55,000. Senior Dean informed that the cost study was based on 20 students but was told there would only be 12 students in the program. This puts the program in the red by about \$2,000. President Spehar stated that given the number of programs that are run in the red this is hardly an issue. He then stated that just about every program we have is in the red. He believes we have the funding to cover the shortfall in the interest of getting the program in the prison.

Senior Dean thought it might be best to table this item until there is something from the department.

President Spehar informed the Board that this program will establish an HVAC program in the Globe Prison. He asked if there were any questions or comments; there was no response.

G. Workforce Development Budget/Information/Discussion

Senior Dean Cullen stated that he put together the Workforce budget for the programs. He informed that it was a very laborious and arduous undertaking. Senior Dean Cullen also informed that there was a spreadsheet in the Board packet showing projected and estimated amounts for the various programs. (Copies attached and made a part of the official minutes.)

H. Legislative Appreciation Award/Information/Discussion

President Spehar informed that he had already reported on this item in the President's Report. An appreciation plaque will be presented during the graduation ceremony.

President Spehar directed the Board to item 3. Reports before the Truth in Taxation hearing and 2018-2019 Budget hearing.

3. Reports/Information/Discussion

A. President/Board Report/Information/Discussion

President Spehar stated that the first item is the status of the EAC contract. He stated that he met with EAC officials on a couple of occasions and has e-mail drafts of the contract and he believes that from Counselor Shires point of view there are no legal issues. He also stated that he is fully satisfied with the final draft and that EAC is also comfortable with it. The contract is being reviewed by EAC's Legal Counsel and President Spehar stated that he would like to organize an executive session meeting that would require our legal counselor's attendance and the Board Members attendance sometime on Monday. The contract would be considered for approval at that time. President Spehar stated that the Executive Session to consider the contract would take place at 4:00 p.m. on Monday May 7th.

President Spehar also informed that the Senate and the House passed the budget last night and GCC's money (301 money which is \$200,000) is in the budget. President Spehar nominated Representative Cook for a Legislative Appreciation Award from this Board for all the work he has done for us, \$650,000 in 301 monies, which we would not have received without him. There will be a plaque awarded on graduation night.

President then informed that Mike Pastor has an award to be presented to Representative Cook by the students who have benefited from the monies we have received.

President Spehar also informed that he, Senior Dean Cullen, and Campus Dean Burke attended the Board of Supervisors meeting on Monday. He stated that he made a presentation on behalf of the College to the Board and made a plea to provide us with the funding as they have in the past years. President reported that while he was at the RTC he noticed that there are no flags there. Mike Pastor informed that he is working on this.

B. Sr. Dean's Report/Information/Discussion

Senior Dean Cullen reported that he met with Congressman O'Halleran last Friday. He informed that Mike Pastor did an excellent job providing a tour of the Regional Training Center. Senior Dean Cullen stated that he had a sit down visit with the Congressman and was able to inform him of our challenges, accomplishments and funding needs. He also thanked Leitha Griffin and Michael Pastor for the great job they did with Congressman O'Halleran.

Senior Dean reported that there is a Work-Force Development Program that will be available in the fall semester. That program will include heating, ventilation, air conditioning and refrigeration. The classes will be held at the County Maintenance yard and Derryl Meeks and Ron Carnahan will assess the needs for the program.

Member Moorhead mentioned the great Stem Fest event that took place at the GPC campus. He thought it was well attended and he knew a lot of staff and faculty were involved.

C. Financial Report/Information/Discussion

Susan Gallo informed the Board that the Financial Report for March 2018 is in the Board packet. She also informed that we are right on budget with our line items, and our revenue is in line. We have not received the second half of property taxes yet. She said we don't received those until May. She asked for questions and Member Moorhead asked about the audits. Susan stated that audits for years 2013, 2014, and 2015 were complete and the Auditor General's office received our financial reports for 2016 and 2017 the first week in April. President Spehar had questions and Susan responded. (Copies attached and made a part of the official minutes.)

President Spehar directed the Board to Item 4.C before Item 4.A.

President Spehar suggested that the Board recess for a short break. He asked for a motion for a 10 minute break and return at 10:40.

Motion 04052018#2

Vice President – Secretary Bocker stated so moved. Member Knauss seconded the motion. Call for the vote; all in favor signify by saying aye Opposed please signify by saying nay; there was no response. President stated that we stand in recess.

4. Standing Business

A. Update on the Accreditation Strategy/Information/Discussion

Vice President – Secretary Bocker stated that things have been on hold until we have the EAC Contract. She stated there would be a follow-up with the Higher Learning Commission to discuss various options once we have our relationship with EAC established.

B. Update on Board Policy Strategy /Information/Discussion

Vice President – Secretary Bocker informed that there will be a meeting with the campus deans on May 15th and will primarily focus on tuition and enrollment issues.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar stated that there are a few bills that are being tracked through the legislative process. One of them has to do with what sort of lethal weapons may be allowed on campus. Another bill was on Open Meeting Law changes and serial communications between Board members and the violation involved. They are considering a \$2,500 fine for this violation and President states that this bill is passing. There is also a bill regarding free expression law. GCC will have free expression but a fifteen member committee must be appointed to help figure out how to implement this. A Board work session will work on this. President asked if there were any questions and there was no response.

President Spehar asked for a motion to recess the Work Session meeting and to open the Public Hearing Truth in Taxation and the 2018-2019 Budget.

Motion 04052018#1

Member Knauss so motioned. Vice President -- Secretary Bocker seconded the motion. Call for discussion; there was no response.

All in favor signify by saying aye; opposed signify by saying nay. No response on the nays. Ayes have it meeting is recessed at 9:28 a.m.

President Spehar reconvened the Work Session meeting at 9:39 a.m. and directed the Board to Agenda Item 2. C.

D. Update on Communication Strategy/Information/Discussion

Leitha Griffin informed that April 7th was the third and final training for the Fire Science Program. It was a live burn and she has been recording the training to use on a video for social media. She attended the Payson Business Showcase on April 14th and gave out approximately 200 schedules. She did suggest that it would be wise to pay the additional fee to be inside the building as there was more activity inside. April 25th was CVIT Day at GPC and six high schools participated. April 28th was Stem Fest and it was another successful event. There were 19 runners in the Ruin to Ruin Run and the Nursing Skills Lab dedication was well attended. There were 33 exhibitors and over 600 visitors in attendance.

President Spehar asked Leitha to address Item 5. A and B. and walk everyone through the schedule but he determined he would do it.

E. Update on Partnering Strategy/Information/Discussion

President Spehar reported that Senior Dean Cullen talked about partnership with the County, using some of their facilities to establish a Work Force Development Training center program in the northern end of the County. We are working with the Department of Corrections again.

F. Update on Funding Strategy/Information/ Discussion

Member Moorhead stated that the committee has not met. Member Moorhead said that now that the budget is settled in we can work on figuring out how to increase our income and lower our outgo. He stated that he has been very involved in raising pledges for the Veterans Memorial Circle. There are checks totaling \$1,090 and further pledges of another \$1,900. He is in hopes that in the August meeting the expenditure will be authorized so the plaque can be purchased.

President Spehar stated that he would walk the Board through Item 5.

5. General Information and Discussion of the Same

The next Governing Board meeting will be a Special Executive Session Meeting to be held May 7th at 4:00 pm and details on how the Board will get together will be provided later. (There was no agenda item listed to support this information.)

A. The next District Governing Board meeting is Thursday August 2, 2018 at 9:00 a.m.

B. Graduation Ceremonies:

Payson Nursing Pinning Ceremony.....	May 9 at 2:00 p.m.
Payson Graduation	May 9 at 6:00 p.m.
Globe Nursing Pinning Ceremony.....	May 10 at 2:30 p.m.
Globe Graduation.....	May 10 at 6:00 p.m.

President Spehar asked if there were any questions related to the work session agenda; there was no response.

President Spehar stated that he would entertain a motion to adjourn the work session.

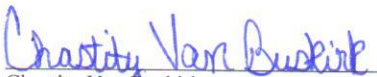
5. Adjournment/Action**Motion 05032018#3**

Member Knauss moved to adjourn the Work Session. Member Moorhead seconded the motion. Call for discussion; there was no response.

All in favor signify by saying aye; opposed signify by saying nay. No response on the nays. Ayes have it meeting is adjourned.

Meeting adjourned at 10:50 a.m.

Respectfully submitted,



Chastity Van Buskirk
Recording Secretary

Attest:



Jan Brocker
Vice President - Secretary